



Notice of Plaistow & Ifold's Full Parish Council Meeting

Members of the Council are summoned to attend the Full Council Meeting of Plaistow and Ifold Parish Council which will be held on **Tuesday 14th July 2026** at **19:30** at **Kelsey Hall, Ifold**. Members of the Press and Public are welcome to attend in person and to join remotely please contact the Clerk ahead of the meeting.

Dated: 9th July 2026

Yours faithfully

J Bromley

Jane Bromley

Clerk & RFO to the Council

- | Number | Item |
|---------------|---|
| 1. | Attendance and Apologies for absence & housekeeping
Recommendation: - To receive and accept apologies for absence. |
| 2. | Disclosure of Interests in relation to matters on the agenda.
Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011 Chapter 7 ss.26 – 37, in relation to matters on the agenda. |
| 3. | Minutes
Recommendation: - To approve the Minutes of the full Parish Council meeting held on 10th June 2026 and Resolve to sign via Secured Signing in accordance with Standing Order 12(g). |
| 4. | Public Forum
Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Tuesday 14th July 2026</u> . In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |
| 5. | To receive reports from County and District Councillors
Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area. |

6. **Financial Matters**

1. Financial Reports for 18th June – 17th July 2026 (Payments and Receipts Analysis)

Includes income and payments between 18th June and 17th July 2026 (to be circulated separately) and [bank reconciliation to 30th June 2026](#) and [VAT repayment Claim 3 months to 30th June 2026](#).

Recommendation: - To receive, review the bank reconciliation and VAT reclaim and to review, note and Resolve to approve the payments, which includes: payments made via Direct Debit; payments made by Debit Card under the [Scheme of Delegation para 1.5](#); and forthcoming BACS payments dated 17th June 2026 and appoint signatories to approve the schedule and to authorise the BACS payments.

2. Clerk's Delegated Decisions -[Scheme of Delegation](#):

Recommendation: To note the delegated decisions for the month.

- Purchase of a swift nestbox and stationery to support the Table at the School Fete £40.86 and £12.61.
- Purchase of new Thermopen for Pavilion water tap £54.36
- Authorisation of the Odd Job man to go ahead with picnic bench setting up at £225 per day.

7. **Planning:**

[See Clerks Report](#)

a) Neighbourhood Plan:

Recommendation: To note the update.

8. **Lady Hope Play Park- Picnic Bench Replacement**

Recommendation: To note that the Lady Hope Picnic Bench has been replaced.

9. **Winterton Hall Charitable Incorporated Organisation (CIO) -Title Transfer**

[See Clerk's report](#)

Recommendation: To review the quote £1750 net obtained to continue with the Title Registration for the CIO and Resolve to approve it, if appropriate.

10. **Coxs Pond Road Barrier- Filling the Gap**

[See Clerks Report](#)

Recommendation: To review and Resolve to approve if appropriate the quote £600 gross for the blocking off the gap along the roadside barrier to Coxs Pond. A second quote was applied for but not received.

11. **Autumn Newsletter.**

[See Clerks Report](#)

Recommendation: To note the proposals in respect of the publishing of an autumn Newsletter to be delivered to the Parish In September 2026.

12. **Orchard Planting Areas - Nell Ball and Dunsfold Rd**

[See Clerks Report](#)

Recommendation: To consider the correspondence from WSCC Highways on the licence at Nell Ball and also the quotes from Sussex Land services for strimming the Orchard areas (Nell Ball £25 net (£125 per season) and Dunsfold Road £35 net (£175 per season)) every other month in the growing season so 4 to 5 cuts.

13. **Biodiversity:**

[See Clerks Report](#)

Recommendation: To receive an update on Biodiversity Working Group activities and to consider whether to progress with the layby licence and also the quote for an educational bat walk in early autumn.

14. **Clerks update & items for possible inclusion on a later agenda:**

1. Hogweed problem. Discussion.
2. PROW- Connectivity meeting with WSCC Highways. [See Clerks Report.](#)
3. 30mph TRO Application Between Ifold's 30mph and Plaistow. Discussion.
4. Loxwood Treatment Plant Capacity Restrictions and sewage discharge licences. [See Clerks Report.](#) Discussion.

15. **Correspondence:** No additional correspondence to discuss.

16. **Date of next meetings.**

- Finance Committee 1st Quarter Meeting 20th July 2026 7.30pm Kelsey Hall, Ifold.
- Planning Committee, 5th August 2026, 7.30pm Winterton Hall, Plaistow.
- If required. Planning Committee, 25th August 2026, 7:30pm, Winterton Hall, Plaistow.
- Planning Committee, 8th September 2026 7.30pm Winterton Hall, Plaistow.
- Full Council 9th September 2026 9th September 2026, 7.30pm, Winterton Hall, Plaistow.
- Winter & Emergency Committee 22nd September 2026 7.30pm Winterton Hall, Plaistow.